

# ELMORA YOUTH LEAGUE

## BY-LAWS

These regulations govern the conduct and operation of the Elmora Youth League. Except as noted by special reference, these regulations apply to all Baseball and Softball divisions. The Little League of Williamsport rulebook covers the game rules for baseball and Softball. The Elmora Youth League Book has additional rules governing the games conducted by the league, guidelines for player, spectator and coach behavior, zero tolerance and ethics committee, league formation and draft rules.

### I. The League

The league is the only unit of organization. The league known as Elmora Youth League referred to EYL throughout this document.

### II. The Executive Board

- 1) The Executive Board will govern the league.
- 2) The members of the board are elected from the board membership, consisting of existing volunteer board members.
  - a) Any board member shall nominate individuals for membership on the executive board.
  - b) The existing executive board shall approve individuals nominated to the Executive Board. A simple majority is required.
- 3) The Executive Board will be a maximum of 25 and a minimum of 15 members.
- 4) If a member of the Executive Board resigns, a board member may nominate a replacement. The Executive Board must approve of the replacement by a simple majority.
- 5) An executive board member may be removed for the following reasons:
  - a) At the end of the September meeting and prior to the October meeting, the elected president may remove up to half of the remaining board.
  - b) Missing three consecutive meetings unexcused is an automatic removal from the board. (See Section V item 4)
  - c) Unlawful action, misconduct and or misrepresentation are reasons for removal from the league executive board. The removal of a board member requires a 2/3 vote.

### III. Executive Board Officers

- 1) The President
  - a) Is elected from the Executive Board membership for a term of one (1) year. The election shall be held during the regular September meeting.
  - b) Shall chair the Executive Board meetings and use Robert's Rules of Order to conduct an orderly meeting.
  - c) Make or Break ties on all voting matters, including the election of Executive Board Officers.
- 2) The Vice-President
  - a) Is nominated by the newly elected president and approved by majority of the EYL board.
  - b) Shall assume all duties of the president in event of absence of the president.
- 3) The Treasurer
  - a) Is nominated by the newly elected president and approved by majority of the EYL board.
  - b) Shall maintain the financial records of the league and prepare a monthly financial report to the EYL board.
  - c) Make all disbursements from the treasury on behalf of the league.
- 4) The Secretary
  - a) Is nominated by the newly elected president and approved by majority of the board.
  - b) Shall take minutes of all board meeting and distribute copies to all members of the EYL board.
  - c) Notify EYL Board members of meeting dates
  - d) Notify EYL Board members of all emergency meetings.

# ELMORA YOUTH LEAGUE

## BY-LAWS

### IV. Fiscal Year

- 1) The fiscal year of the league begins on October 1<sup>st</sup> and ends on September 30.

### V. Executive Board Meetings

- 2) 50% of the board plus 1 is considered quorum
- 3) Elmora Youth League monthly meetings will be held the first Tuesday of every month from 7:30 p.m. to 9:00 p.m. In the event of a legal holiday, the meeting will be conducted on the following Tuesday.
- 4) Any board members not attending three consecutive meetings will be automatically removed from the EYL Board.
- 5) Board meetings are open to the parents of the EYL players. The first 15 minutes of the meeting is open to all parents who wish to address the board. For the sake of expediency, each parent will be limited to two (2) minutes each. All sensitive issues will be held to the end of the meeting and the meeting will revert to a closed session to handle the issue.
- 6) Any member of the Executive Board may call an emergency meeting. The requestor shall notify the president of the league to schedule a meeting. The League Secretary will notify the board members of the time and location of the Emergency Board Meeting.
  - a) If the issue at hand can be decided by a phone call poll and the requestor agrees to this method, then the president will;
    - i) conduct the poll
    - ii) record the votes of each member
    - iii) per direction of the board's vote, authorize and/or carry out the requested action
    - iv) Report the results to the board at the next meeting.
  - b) A member of the executive board may challenge a phone call poll result. In this case an emergency meeting will be scheduled to address the issue.

### VI. Coordinators

- 1) The President shall nominate the Coordinators of the various league committees (See Appendix A.)
- 2) The Executive Board must approve the Coordinators positions by majority vote.
- 3) Appendix A lists the Official Coordinator positions of the EYL executive board.

### VII. Insurance

- 1) The league will provide accident-insurance coverage for all players, managers, coaches, and umpires.
- 2) Coverage is mandatory.
- 3) The Insurance Coordinator is responsible for all matters relating to insurance.

### VIII. Playing Leagues

There shall be 8 playing leagues for spring baseball and softball.

- 1) T-ball for Boys and Girls
- 2) Instructional Baseball
- 3) Minor League Baseball
- 4) Major League Baseball
- 5) Junior Baseball
- 6) Girls Instructional League Softball (Teeners)
- 7) Girls Major League Softball (Ponytails)
- 8) Girls Senior League Softball

Players shall be assigned on the basis of age and skill. (See section IV for definition of a Child's "League Age"). If necessary, the executive board by majority vote, may modify the above for one season according to the results of the registration.

# ELMORA YOUTH LEAGUE

## BY-LAWS

### IX. League Boundaries

To be eligible to play in the Elmora Youth League, a player must:

- (A) For Baseball, reside within our boundaries as defined by Little League Baseball of Williamsport, PA  
or
- (B) All students in schools within Elizabeth  
or
- (C) Played in the Elmora Youth League in previous seasons  
or
- (D) The EYL Executive Board is empowered to review eligibility on a player by player basis, which are not addressed by (A) ,(B), and/or (C) of this section.

### X. Teams

- 1) Rosters for all teams shall be established at least 3 weeks before the first regular game
  - a) Except in unusual circumstances, each Pony, Major and Softball team shall have a maximum of 12 players; Minor will have a maximum of 13 players.
  - b) If a team manager loses a player from his roster because of illness, injury, change of address, or other justifiable reason, he may obtain another player through the division coordinator to replace the lost one.
  - c) The playing ability of the child shall not be considered a justifiable reason for replacement. Such replacement must be eligible under all sections of these regulations.
- 2) The minor, major and pony division shall be decided by draft of players. Division 5 and 6 of the softball league shall be determined by draft.
- 3) A player on a team may not be moved to another team in the division unless:
  - a) The parents of the player requests that a child be moved to another teams,  
**and**
  - b) The coaches of the respective teams are in agreement to the transfer.

### XI. The Players

- 1) Any player who will attain the age of 5 years before December 31 and who will not have attained the age of 15 years before July 1 of the year in question shall be eligible to take part.
  - a) This means that a child who will be 16 years old on July 1 or later is eligible to play that year
  - b) A player who will be 16 years old on June 30 or earlier will not be eligible for either regular season or tournament play at any time during the calendar year in question.
- 2) All candidates must present acceptable proof of age if requested.
- 3) Baseball League Age is defined by Little League guidelines.
- 4) Softball league age is defined by ASA guidelines.
- 5) Every player will play in the field at least 3 innings of every game scheduled for his team.
  - a) All players shall be included in batting rotation for every game.
- 6) The Elmora Youth League Executive board is empowered review eligibility on a player by player basis.

# ELMORA YOUTH LEAGUE

## BY-LAWS

### **XII. Coaches**

- 1) All coaches and assistant coaches in the Elmora Youth League must attend certification.
  - a) The cost for certification will be provided by EYL.
- 2) No person shall be a coach or an assistant coach for more than one team. Any exception must be approved by the full board.
- 3) Coaches are responsible for all children until a family member picks them up.
- 4) Coaches should make every effort to attend all coaches' clinics and division coaches meetings.

### **XIII. Mailing List**

- 1) The mailing list of EYL is the sole property of the league.
- 2) The mailing list of the EYL shall only be used for Elmora Youth League business
  - a) The Executive Board must approve all other uses.

### **XIV. Changes to the By-laws**

- 1) Any changes to the by-laws must be approved by 2/3 of the present board.
- 2) Once a proposed change in the by-laws is introduced, a vote will be taken by the full board. If necessary, a change to the by-laws may be voted by proxy.
- 3) Prior to the meeting, proxies will be distributed and must be returned to the board no later than one day prior to the scheduled meeting.

# ELMORA YOUTH LEAGUE

## BY-LAWS

### APPENDIX A

#### EYL COMMITTEES AND COORDINATOR POSITIONS

##### COMMITTEES

- 1) Opening Day Committee
- 2) Registration
- 3) Web
- 4) Equipment
- 5) Scheduling
- 6) Insurance
- 7) Sponsors
- 8) Trophies
- 9) Umpire Coordinator
- 10) Rules Committee
- 11) Photos
- 12) League Book
- 13) Team Mothers
- 14) Division Coordinator (One per Division)
- 15) Fund Raising Committee
- 16) Kitchen Committee
- 17) Ethics Committee
- 18) Tournament Teams Coordinator
- 19) Batting Cage Coordinator
- 20) Field Coverage Coordinator
- 21) Publicity
- 22) EYL Tournament Director
- 23) Social Media Director
- 24) Field
- 25) Coaches Certification and Clinics